

Mount Vernon Cemetery Trustees

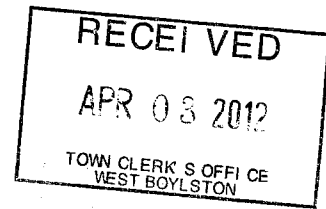
Freeland M. Bancroft Building

35 Worcester Street

West Boylston, MA 01583

Meeting Minutes

March 19, 2012



ATTENDING: John McCormick III; Peter Rotando; Aaron Goodale; Walter Rotti, Rotti Construction, West Boylston, MA; and Kevin McKee, Cemetery Superintendent

1. Meeting opened at 4:45 p.m. by Chairman, John McCormick III.
2. Walter Rotti from Rotti Construction met with the Board to discuss repair of roadway pavement which is starting to fail on Cypress Ave. This problem was produced by heavy truck traffic working in the expansion area of the new section. Area of repair is approximately 204' long by 15' wide. Walter Rotti proposed his Company remove and dispose existing asphalt excavate one foot of material, place gravel and compact, and fine grade this area prior to final pavement. The price for this work is \$5,645.00. To complete this road work, Rotti Construction sought quotes for the placement and back rolling of bituminous concrete for the final surface. Due to the time of year and lack of availability of many contractors so early in the season, two quotes were received for this work. All State's price was \$6,045.00 and Amorello Corp. was \$7,055.00. Total cost of each quote, including Rotti's bid, would be \$11,690.00 for All State and \$12,700.00 for Amorello. There was a noted exception in All State's price only conditional upon the availability of other work in West Boylston to be done at the same time. Amorello's price had no stipulations and would be done as soon as possible. Motion made by Aaron G. and seconded by Peter R. to award this work to Rotti Construction and Amorello Corp. to complete the excavation back fill and paving of this area to \$12,700.00. Money from the expansion account would be used to pay for this work. Unanimously approved.
3. Board discussed the additional loaming in expansion area and also noted repairs needed to granite section of wall at the Grand Army of the Republic monument. Motion made by Aaron G. and seconded by Jack M. to have Rotti Construction complete this work not to exceed \$2,000.00. Unanimously approved.
4. Motion made by Jack M. and seconded by Aaron G. to approve the meeting minutes for February 27, 2012 at 5:20 p.m. Unanimously approved.
5. Motion by Jack M. and seconded by Peter R. to accept Cemetery Superintendent's Monthly Report for February, 2012 and March, 2012. Unanimously approved.
6. Cemetery Superintendent, Kevin McKee reported to the Board on his attendance and participation in the O.S.H.A. in class he attended on March 6th and 7th, 2012.
7. Board reviewed and discussed last revisions of letter to State Representative James O'Day regarding request for expansion areas of Mt. Vernon Cemetery in the town of West Boylston belonging to the D.C.R. Motion by Aaron G. and seconded by Jack M. to approve contents of letter and forward. Unanimously approved.
8. Cemetery Superintendent, Kevin McKee presented the Board with a revised fee schedule for grave openings at Mt. Vernon Cemetery. After review of prices of local cemeteries in our area, Board discussed change in fee schedule. The Board discussed to change the fee schedule as follows:

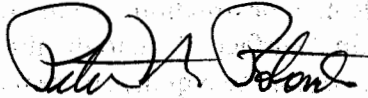
- A. Cremations on Monday – Friday from \$350.00 to \$400.00.
- B. Cremations on Saturday from \$450.00 to \$500.00.
- C. Grave openings for babies up to age two from \$100.00 to no charge.
- D. For children ages two to ten \$400.00.

Motion by Aaron G. and seconded by Jack M. to adopt the changes in the fee schedule. The fee schedule changes must be adopted at the Annual Town Meeting. Unanimously approved.

Public Hearing

- 9. Cemetery Superintendent, Kevin McKee submitted updated rules and regulations on Mt. Vernon Cemetery for 2012. These rules and regulations will be reviewed by the Board and any changes found necessary to be made voted and submitted for town meeting approval.
- 10. Motion made by Aaron G. and seconded by Peter R. to schedule next monthly meeting on Monday, April 2, 2012 at 4:30 p.m. Jack M. will post at Town Hall. Unanimously approved.
- 11. Motion made by Peter R. and seconded by Jack M. to adjourn at 6:25 p.m. Unanimously approved.

Respectfully submitted,



Peter N. Rotando, Clerk

Approved 4:55 PM
PM

Attachment of Prices Effective June 1, 2012